

**BOARD OF SCHOOL DIRECTORS
CORRY AREA SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
March 25, 2024**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, March 25, 2024, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:12 PM.

The Board met in Executive Session at 5:30 PM on Monday, March 25, 2024, for matters that must be conducted in private to protect a lawful privilege or confidentiality.

ROLL CALL

Present Directors: Amy L. Allen, Justin R. Amy, Joel A. Cook, Amanda J. Cox, Kathryn DiVittorio, Joseph A. Frisina, Doris P. Gernovich, Jason D. Halfast

Excused Directors: William A. Nichols

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Bill West – Director of Secondary Education, Dan Daum – Director of Elementary Education, Leslie Bloomgren – Director of Special Education, Mike Munsee – Director of Buildings and Grounds, Andrew Passinger – HS Principal, Melissa Nuhfer – CAIS Principal, Teresa Pearce – CAPS Principal, Jordan Lander – Assistant Elementary Principal, Stephanie Bennett – Teacher, Rich Bayhurst – SRO

Media: Rebekah Wallace – The Corry Journal

Guests: Laura Fisher, Eric Shotts, Larry Baker, Angela Cressley, Luke Hurd, Erica Fisher

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

**APPROVED
AGENDA**

MOTION by Director Amy and seconded by Director Cook to approve the Agenda for March 25, 2024 with the correction to the total of \$2,842,141.17 on payment summaries due to a voided check and to move the Board Policies Review items to the next meeting because they were not reviewed in the Committee of the Whole Meeting.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED
MINUTES FROM
2/26/24**

MOTION by Director DiVittorio and seconded by Director Gernovich to approve the Minutes from the Regular Meeting on February 26, 2024.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

PRESENTATIONS

Leslie Bloomgren presented the 2024-2027 CASD Special Education Plan summary. She highlighted the purpose of the plan and shared some statistics specific to the district. She then reviewed the areas of improvement and plans in place. The full, 76 page plan, will be made available for public view after the meeting. She also shared that PDE will be on site for Cyclical Compliance Monitoring in April.

Stephanie Bennett, Junior Class Advisor, along with Luke Hurd and Erica Fisher, Class Officers, provided an overview of the upcoming Prom. It will be held on Friday, May 10th at Peek’N Peak. The decorations will reflect an enchanted garden theme, tickets will be \$35/each and they will be serving breakfast items and finger sandwiches. Attendants will gather at CAPS beginning at 4:15 PM and will depart for the caravan at 5:00 PM. Coronation will take place at 6:15 PM with dinner to follow at 7:00 PM.

**PUBLIC
COMMENT**

Eric Shotts commented on recent fights that have happened within the district. He shared details of an incident involving his son and a meeting he had with the principal. He feels the administration has failed to act in a way that will keep the students safe. Larry Baker, Shotts' father-in-law, also spoke to his frustrations about how recent incidents have been handled by the administration.

STAFF COMMENT

Teresa Pearce shared details about the CAPS Open House coming up on April 9th from 5-7 PM. There will be a basket raffle, bookfair, early learning fair with 30 vendors, which offer services for young children. Melissa Nuhfer shared that the CAIS Open House will be held on April 11th from 4-6 PM. Mrs. Nuhfer also shared that they will have a visit from David Gorman, local author, on April 4th. He will be at CAPS and CAIS throughout the day with student interactions and then at CAPS in the evening for families to visit.

Mrs. Nuhfer also recognized Kim Ramsdell, Paraprofessional, and Suzie Young, 3rd grade Teacher, for receiving the Loretta Woodworth Award. The purpose of the Loretta Woodson Recognition Program is to honor one educator and one support professional for doing an outstanding job within a district or school. The award recipients received a medallion, certificate, and a PASR (Pennsylvania Association of School Retirees) pin.

**APPROVED
CHECKS, WIRE
TRANSFERS &
DIRECT DEPOSITS**

MOTION by Director Gernovich and seconded by Director DiVittorio to approve checks, wire transfers, and direct deposits from February 23 to March 20, 2024, totaling \$2,842,141.17, as presented in correction on the attached payments summaries.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

MOTION by Director DiVittorio and seconded by Director Amy to approve Board Check No. 48229 in the amount of \$5.00, payable to Angela Halfast and Board Check No. 48230 in the amount of \$140.62, No. 48252 in the amount of \$59.57 and No. 48322 in the amount of \$531.99, payable to J.H. Auto Parts Inc.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Gernovich
NAYS: None
ABSTAINED: Frisina, Halfast

**APPROVED
BUSINESS
MANAGER'S
REPORT FOR
FEBRUARY 2024**

MOTION by Director Cox and seconded by Director Frisina to approve the Business Manager's Report for February 2024.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED 2024/25
IU5 PRELIMINARY
BUDGET**

MOTION by Director Gernovich and seconded by Director DiVittorio to approve the 2024/25 Northwest Tri-County Intermediate Unit Budget in the total amount of \$70,091,220.00, and further approve the total member districts' contributions to the General Operating (Fund 010) and School Improvement Services (Fund 020) budgets of the Intermediate Unit for the 2024/25 fiscal year in the amount of \$1,012,663.04, with individual member district contributions as determined by PDE.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

- APPROVED SALE OF PARCEL** MOTION by Director Amy and seconded by Director Cox to approve the request from Erie County Tax Claim Bureau to approve the sale of property commonly known as and identified in the assessment records of Erie County as Index Number 06-006-014.2-013.62 244 SHAWNEE AVE LOT 222 TRL. Offer is made by Ryan Feaster for the sum of \$250.00.
YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None
- APPROVED RESOLUTION TO CLOSE PNC BANK ACCOUNT** MOTION by Director DiVittorio and seconded by Director Cook to approve a Resolution to close the PNC Bank investment account.
YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None
- APPROVED DISPOSAL/SALE OF EQUIPMENT** MOTION by Director Frisina and seconded by Director Cook to approve the disposal/sale of a milk cooler and a small reach-in freezer from the Middle High School cafeteria.
YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None
- APPROVED RENOVATION CHANGE ORDER** MOTION by Director Amy and seconded by Director Cook to approve the CASD Renovation Change Order – RFCO-36- with Considine Biebel & Company – for an additional 120 labor hours for \$9,522.00.
YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None
- APPROVED IMBC ARTICULATION AGREEMENT** MOTION by Director Gernovich and seconded by Director Allen to approve the articulation agreement between The Institute of Medical and Business Careers (Erie, PA and Pittsburgh, PA) and Corry Area School District for the 2024/25 school year.
YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None
- APPROVED FIELD TRIPS** MOTION by Director Cox and seconded by Director Frisina to approve the following Field Trip Requests:
1. All State Choir (12th grade, 1 student) April 17-20, 2024
Erie Convention Center Erie, PA
Under the Supervision of: Kim Smrcka
 2. High School Transition (12th grade, 13 students) April 26, 2024
Jamestown Community College Jamestown, NY
Under the Supervision of: Mark Chludzinski, Megan Pound and Leah Walls
- YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None
- APPROVED 2024 SUMMER PROGRAMS** MOTION by Director Amy and seconded by Director Gernovich to approve the following Summer Programs:
1. To approve the Elementary Summer Program to be held Monday through Thursday from 8:00 AM to 1:00 PM, at CAPS, beginning June 10 through 27, 2024.
 2. To approve the High School Summer Program to be held Monday through Friday from 8:00 AM to 1:00 PM, at CAIS, beginning June 10 through 28, 2024.
 3. To approve Special Education Extended School Year (ESY) to be held Monday through Thursday from 8:00 AM to 1:00 PM, at CAPS, beginning June 10 through 27, 2024.
 4. To approve Classroom Driver’s Education to be held Monday through Friday from 8:30 AM – 10:30 AM, at CAIS, beginning June 10 through 28, 2024.
- YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED
PERSONNEL
ITEMS**

MOTION by Director DiVittorio and seconded by Director Gernovich to approve personnel items 1-7:

1. The resignation of Ben Anderson, Assistant Boys Soccer Coach (Middle School), effective immediately.
2. The appointment of Billijo Geer, Custodian, effective March 1, 2024, at an hourly rate of \$15.10 (Step 1).
3. The appointment of Kaylene Beck, Cafeteria, effective March 1, 2024, at an hourly rate of \$13.65 (Step 1).
4. The appointment of Amanda Oesch, Cafeteria, effective March 1, 2024, at an hourly rate of \$13.65 (Step 1).
5. The resignation of Barbara Beebe, Middle School Teacher, effective June 10, 2024, for the purpose of retirement.
6. The appointment of the following list of Coaches for the 2023/24 school year:

Assistant Girls Track Coach	Rob Weis	\$2,211.00 (Step 1)
Assistant Boys Track (Middle School)	Hiram Daley	\$1,772.00 (Step 1)

7. The following list of Volunteers for the 2023/24 school year:

Baseball	Nick Brundage
Baseball	Aaron Cressley
Baseball	Chad Moon

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**OTHER MATTERS
BY BOARD
MEMBERS**

Director Gernovich shared that Sheri Yetzer, Superintendent, was one of six women honored by the Zonta Club of Corry on Friday, March 8, in a Yellow Rose Day Ceremony. Mrs. Yetzer was recognized for her leadership and service, while being surprised by the Zonta representatives and district employees at the Administration Office.

Director Cox shared that she has been attending the IU Board Meetings virtually and hopes to attend in person soon. The materials are provided in advance and run very efficiently.

**OTHER MATTERS
BY BUSINESS
MANAGER**

Mrs. Clabatz shared that the Pump for Charity campaign with Country Fair started this month and will run for six months. The funds raised will go towards the purchase of new band instruments. There will be an article in the Corry Journal on Tuesday, March 26th which includes the details of the program. Those interested in participating can sign up in person at Country Fair or by downloading the Club CITGO app on their smartphone.

**OTHER MATTERS
BY
SUPERINTENDENT**

Mrs. Yetzer shared that staffing for the 2024/25 school year is underway with 12 openings and advertising has begun to fill these vacancies. She then requested a Committee of the Whole be held on Monday, April 22nd at 6:00 PM, before the Regular Board Meeting, to review the revisions and updates to the policies that were postponed today. She closed by wishing everyone a Happy Easter and sharing that students will not have classes from Thursday, March 28th through Tuesday, April 2nd.

ADJOURNMENT

Motion by Director Cook and seconded by Director DiVittorio to adjourn the Regular Board Meeting at 7:54 PM.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None


Kimberly Spence, Board Secretary